

Influence and Collaboration Grant Application_V2.4

Form Preview

Introduction

Influence Grants

Influence and Collaboration Grants support *advocacy and research* initiatives with a purpose of immediate influence on a specific and achievable goal on matters of material significance to residential and small business consumers.

The grants program's objective is to build knowledge and sectoral capacity supporting policy development and consumer education in the National Energy Market.

The program supports projects that aim to shift energy market practices and behaviours to deliver better consumer outcomes and where a path to success is credible within a fixed period. Applicants must demonstrate the pathways from the proposed project to influence and long-term impact.

Further information on activities funded through the program can be found in the [Grant Guidelines](#).

For more information on previous successful grants, visit the [Grants Archive](#) on Energy Consumers Australia's website.

Eligibility

* indicates a required field

To be eligible for grant funding, applicants must be:

- not-for-profit organisations, with a purpose or mandate that permits them to be an advocate for residential and small business energy consumers; or
- bona fide research organisations with a public purpose.

Applicants must also be able to demonstrate how their project will **build knowledge and/or sectoral capacity supporting policy development and consumer education in the National Energy Market**.

Organisation Name *

Please confirm your organisation type. *

- ☐ Not-for-profit organisations, with a purpose or mandate that permits them to be an advocate for residential and small business energy consumers
- ☐ Bona fide research organisations with a public purpose

Primary purpose and mission of the organisation. *

Word count:

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Must be no more than 50 words.

Does your project support policy development and consumer education in the National Energy Market?

- ☐ Yes
☐ No

Project overview

* indicates a required field

Project Title *

Word count:

Must be no more than 20 words.

Short project description *

Word count:

Must be no more than 50 words.

Total amount requested *

Must be a dollar amount.

Total project cost *

Must be a dollar amount.

What is the total budgeted cost of your project?

Applicant co-contribution percentage

This number/amount is calculated.

Proposed start date. *

Must be a date.

Click on the calendar to insert date.

Proposed completion date. *

Must be a date.

Click on the calendar to insert date.

Previous funding for similar projects

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Has ECA previously funded your organisation to undertake a similar project?

How does this current project differ from previously funded work? *

Word count:

Must be no more than 150 words.

Grant type

Which type of grant are you applying for?

- ☐ Influence Grant
☐ Collaboration Grant

(See Grant Guidelines for more information)

Problem statement

* indicates a required field

What is the problem you are trying to solve for households and/or small business consumers? *

Word count:

Must be no more than 300 words.

What evidence / knowledge gaps would be addressed by this project? *

Word count:

Must be no more than 150 words.

How does this build on the existing understanding of the problem? *

Word count:

Must be no more than 150 words.

How would the project deliver direct benefit to consumers? *

Word count:

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Must be no more than 150 words.

Which types of consumers would benefit from this project? *

- ☐ Household
- ☐ Small business
- ☐ Low-income
- ☐ Disadvantaged
- ☐ Large business
- ☐ Consumers using over 4GWh or 100Tj p.a.

No more than 3 choices may be selected.

Is this a national or jurisdictional problem? *

- ☐ National Energy Market
- ☐ Australian Capital Territory
- ☐ New South Wales
- ☐ Queensland
- ☐ Northern Territory
- ☐ South Australia
- ☐ Tasmania
- ☐ Victoria
- ☐ Western Australia

What type of project are you undertaking?

- ☐ Advocacy project
- ☐ Research Project

Methodology

What is your project/research methodology?

Word count:

Must be no more than 150 words.

What is your project/research hypothesis?

Word count:

Must be no more than 150 words.

What are your research questions?

Word count:

Must be no more than 100 words.

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How will you validate your findings?

Word count:

Must be no more than 100 words.

Describe how you intend to undertake the project.

Word count:

Must be no more than 300 words.

Upload project plan (optional)

Attach a file:

Activities and outputs

What activities are you planning to undertake to achieve the project goals and what outputs will be produced?

Activity	Output	Proposed date for delivery of output
Must be no more than 50 words.	E.g., submissions, report, meeting, building coalitions. Must be no more than 50 words.	Must be a date.
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Outcomes

What will you have achieved by the end of this project?

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

Knowledge to impact

* indicates a required field

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What is the energy system change you are pursuing with this project and which decision makers will be targeted for influence? *

Word count:

Must be no more than 100 words.

What does success look like?

How do you intend to measure success?

How will the project findings and learnings be disseminated? *

Word count:

Must be no more than 150 words.

What are the opportunities to build or leverage partnerships, networks, or coalitions in this project? *

Word count:

Must be no more than 100 words.

Skills and experience

* indicates a required field

Why is your team or organisation best placed to do this work? *

Word count:

Must be no more than 100 words.

Are there gaps in capability or capacity to undertake this project? If so, have appropriate project partners been identified? *

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Word count:
Must be no more than 100 words.

Co-contributions

* indicates a required field

ECA expects organisations to commit resources to a project which could be through cash or in-kind contributions.

An organisation's contribution should be in line with the actual size of the grant sought and its resources, recognising that community sector organisations may have limited capacity to make a financial contribution.

How will your organisation or project partners contribute to the project (financially or in-kind)? *

Word count:
Must be no more than 100 words.

Are you providing a co-contribution to the project? (Co-contributions can be in-kind or financial) *

ECA will consider the organisations or members ability to meet the project costs. More details will be required in the Project Budget section.

Budget

It is important that you outline the **total** cost of your project, including your organisations in-kind contributions and/or where you expect to receive funding from other sources.

This will allow ECA to assess that the project offers value for money - that the project benefits outweigh the costs, and that the costs are prudent and minimised.

The budget should align exactly with your project plan.

Personnel Costs

Please provide details of **total** personnel costs for the project - staff, external consultants and travel expenses.

Where some of those might be partly funded by ECA, you will need to split the amounts between the two columns for the funding source:

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- staff costs should list key personnel - use a different row for each staff member
- travel - please itemise airfares, accommodation and per diem.

You can amend the expenditure descriptions as needed but please provide a detailed budget as that will be part of the assessment.

On-costs should be **no more than 15%** of the project cost.

Cost type	Funded by ECA (Ex GST)	Funded by Applicant/Other (Ex GST)	Payment FY
	Do not insert a \$. Must be a whole dollar amount (no cents).	Do not insert a \$. Must be a whole dollar amount (no cents).	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Personnel costs funded by ECA

\$

This number/amount is calculated.

Personnel costs funded by Applicant or other contributor

\$

This number/amount is calculated.

Personnel costs for project

\$

This number/amount is calculated.

Operational

Please itemise the costs associated with undertaking the project.

You can amend the expenditure descriptions as needed but please provide a detailed budget as that will form part of the assessment. Items could include:

- research costs - such as reimbursing focus group participants, or peer review
- publication costs - printing or website costs
- meeting costs - costs associated with the consultation or launch of your project report.

Cost	Funded by ECA (Ex GST)	Funded by Applicant/other (Ex GST)	Payment FY
	Must be a whole dollar amount (no cents).	Do not insert a \$. Must be a whole dollar amount (no cents).	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

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Operational costs funded by ECA

\$

This number/amount is calculated.

Operational costs funded by Applicant/other

\$

This number/amount is calculated.

Operational costs for project

\$

This number/amount is calculated.

Organisational

Organisational costs refers to the cost to your organisation to undertake this project.

Administrative overheads should be **no more than 15%** of the project cost.

You can amend the expenditure descriptions as needed but please provide a detailed budget as that will form part of the assessment.

Cost

Funded by ECA (Ex GST)

Funded by Applicant/other (Ex GST)

Payment FY

	Must be a whole dollar amount (no cents).	Must be a whole dollar amount (no cents).	
	\$	\$	

Organisational costs funded by ECA

\$

This number/amount is calculated.

Organisational costs funded by Applicant/other

\$

This number/amount is calculated.

Organisational costs for project

\$

This number/amount is calculated.

Project costs calculations

Project personnel costs (Ex GST)

Project operational costs (Ex GST)

Project organisational costs (Ex GST)

Total project costs (Ex GST)

This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
\$	\$	\$	\$

ECA funded personnel costs (Ex GST)

\$

This number/amount is calculated.

ECA funded operational costs (Ex GST)

\$

This number/amount is calculated.

ECA funded organisational costs (Ex GST)

\$

This number/amount is calculated.

Total ECA funding requested (Ex GST)

\$

This number/amount is calculated.

Percentage of project costs to be funded by ECA

This number/amount is calculated.

ECA funding check

\$

This number/amount is calculated.

Project costs check

\$

This number/amount is calculated.

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Should = 0 (budget check against total requested under project overview)

Should = 0 (budget check against total project cost under project overview)

Other funding

* indicates a required field

Is funding being sought from sources other than ECA? *

In the table below list the source of funding (other than ECA), outlining the amount, if it is confirmed and whether it will be tied to particular costs.

Who have you sourced other funding from?	Total amount sought (Ex GST)	Date funding expected / confirmed	Letters of Support for other funding sources
	Must be a dollar amount.	Must be a date.	
	\$		

Total of other sources of funding

\$

This number/amount is calculated.

Milestone and funding

What are the key project stages at which funding should be released? Please outline the key activities and deliverables, the date, and the tranche amount.

Activities	Tranche payment date	Tranche amount
Insert deliverables for each tranche. Must be no more than 30 words.	Must be a date.	Must be a dollar amount.
		\$
		\$
		\$

Tranche total

ECA funding amount request

Calculation check

This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
\$	\$	\$

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Applicant details

* indicates a required field

Applicant *

Organisation Name

Should be the organisation name

Applicant Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Should be the organisation's physical address

Applicant Primary Email *

Must be an email address.

Applicant Primary Phone Number *

Must be an Australian phone number.
Put in area code before phone number

Applicant Primary Website *

Must be a URL.

Please attach the most recent Annual Report or audited financial statement. *

Attach a file:

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type [More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

Are you registered for GST? *

Grants administration contact

This will be the person who is responsible for the management of the grant, ie they will administer the grant and sign the funding agreement.

If you do not have the authority to sign a funding agreement, please fill in the details below with the person in your organisation who does have this authority, their position and email address.

Name *

Title First Name Last Name

Position *

Telephone number *

Must be an Australian phone number.

Email address *

Must be an email address.

Person who will execute the funding agreement *

Position *

Email of the person who will execute the funding agreement *

Procurement of external resources

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Please provide a copy of your organisations procurement policy, and how it manages any existing or potential conflicts of interest arising from a tender or procurement process. *

Attach a file:

Declaration and privacy statement

* indicates a required field

- I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group.
- I have read the accompanying guidelines for applicants provided with this application form.
- I agree that I will contact Energy Consumers Australia immediately if any critical information provided in this application changes or is incorrect.
- Energy Consumer Australia respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the services in accordance with the employees'/Directors' powers, functions and purposes. It may also be used by the Trustees/Directors and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact grants@energyconsumersaustralia.com.au A copy of the Energy Consumers Australia Privacy Policy is [available on our website](#).
- I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

Authorised by:

I am authorised to complete this application and have read and understood the declaration and privacy statement. *

Date of declaration *

Must be a date.

Name *

Position *

